

**BOTLEY SCHOOL
(2-11 years old)
ADMISSIONS POLICY
September 2016**

Admission to Reception- Year 6 (4-11 years old)

Botley School is still part of the LA co-ordinated admissions to all maintained schools in Oxfordshire for children applying for Reception to Year 6. Details of the LA arrangements are in the Oxfordshire booklet - available from the Oxfordshire County Council website (www.oxfordshire.gov.uk), which is available in the September before your child will start school in the following September eg available in Sept 2016 for your child to start in Reception for September 2017.

This also explains how parents can express a preference for a school and give reasons for the preference. Dates published in the LA co-ordinated admissions scheme apply.

At Botley School, pupils are admitted at the beginning of the academic year (1st September to 31st August) in which the child will reach their fifth birthday. Full time places will be offered to all pupils. The number of pupils who can be admitted in any year group is 60.

Children who attend Botley School Nursery **MUST** apply for their child's place in Reception via the LA, as there is no automatic right to a place in Reception. The LA rules for allocating places apply, no preference to existing children on roll will be taken in to consideration.

This policy complies with all relevant legislation including that on infant class size and equal opportunities.

If you are moving into the catchment area, please contact the Admissions Officer at Oxfordshire Local Authority via www.Oxfordshire.gov.uk and follow the link to "Schools" then "Apply for a school place." if you are new to Oxfordshire. If your child is already in a primary school in Oxfordshire use the link "In-year transfer."

Admission in to Nursery (3-4 year old provision)

Botley School runs an 80 place Nursery for children aged 3 and 4. Children are eligible for this provision (15 hours free) from the term after the child's third birthday.

Please see the school office for an application form to book your child's place in advance of your child turning 3 years old. Places will be offered for either 5 x morning sessions or 5 x afternoon sessions, on a first come, first served basis. (The maximum who can be offered a place is 40 each morning and 40 each afternoon)

Admission in to Caterpillars (2 year old provision)

Botley School runs nursery provision for children who are 2 years old. This is predominantly for children whose parents are in receipt of certain benefits. Caterpillars will be notified in advance of any child locally who is eligible to apply for the free 15 hours provision for their child. Caterpillars staff will approach individual families to see if they want to take up the provision. Priority will be given to those children whose parents are entitled to a funded place. Any spare sessions will be available for other families to book and pay for as day-care. Please enquire at our School office.

Parents are requested to complete an application form in advance to secure their place.

Signed: *Lorraine Desai* (Chair of Governors)
Sept 2016

